How do I create an account?

**Step 1:** Go to [https://johnshopkins.corefacilities.org/service_center/show_external/3809](https://johnshopkins.corefacilities.org/service_center/show_external/3809) and select the Login icon in the top right of the web page (QR Code is at the top of this page).

![Login Icon](image)

**Step 2:** Log in using your JHED ID and Password

![Login Form](image)

**Step 3:** Using the form that appears, fill in your information along with your PI’s information. Submit the request when you are finished.

**Step 4:** Administrators and your PI will approve your use and assign account numbers so that you can make reservations and use the equipment – this process will take approximately 1 day.

**Note:** During the setup time you will not be able to make reservations for instrumentation and instead you will need to contact Meg Tully via email, Mtully4@jhu.edu